

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, AUGUST 29, 2013 – 10:00 A.M.
THIRD FLOOR MEETING ROOM

Revised
8/27/13

AGENDA

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance
- C. Proclamation – National Recovery Month
- D. Commissioner Comments
- E. [Update of Board](#) of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
- F. Approval of Minutes – August 22, 2013

II. PUBLIC COMMENTS (Three-Minute Presentation)

III. CONSENT AGENDA (See Attached Separate Agenda)

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IV. PUBLIC HEARINGS

- A. [Proposed Increase](#) in the Length of Service Award Program – Michael Chomel, Office of the County Attorney

Public comments will be limited to three minutes for individual speakers.

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The Board may take action following the public hearing.

- B. [Proposed Designation](#) of the “Hoover House” (12328 Harp Hill Road, Wolfsville, Maryland) to Frederick County Register of Historic Places (#CR13-01) – Denis Superczynski, Community Development Division

Public comments will be limited to three minutes for individual speakers.

3

The Board may take action following the public hearing.

V. WORKSESSION (Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)

- A. [7630 Hayward](#) Road Contract Amendment – Richard McCain, Office of the County Attorney
(10 Minutes - Board Decision)

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- B. [Revised Policy](#) Guidelines for Tax Increment Financing (TIF) Districts and Application – Erin White, Finance Division
(10 Minutes - Board Decision)

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VI. ADMINISTRATIVE BUSINESS *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)*

- A. [Memorandum of Understanding](#) Between the Board of County Commissioners and The City of Frederick Regarding the Funding of a Part-time Alcohol Beverages Inspector – Kathy Vahle, Board of License Commissioners and Linda Thall, Office of the County Attorney
(10 Minutes - Board Decision) 6

Please note the order of agenda items has changed.

- B. [Land Trust Memorandum](#) of Understanding **and** Attached Budget Transfer for Start-up Expenses – Jenny Short, Citizens Services Division
(10 Minutes - Board Decision) 8
- C. [Bid Award](#) – Purchasing Memo #13-031 - Water/Sewer Lines Engineering Services – Diane George, Finance Division
(10 Minutes - Board Decision) 7
- D. [FY 2014 Gypsy](#) Moth Suppression Program – Regina Howell, Budget Office, Office of the County Manager
(10 Minutes - Board Decision) 9
- E. [Building Consolidation](#) Task Force – Countywide Synergy and Efficiency Concept Plan – Chuck Nipe, Public Works Division
(10 Minutes - Board Decision) 10

VII. COMMISSIONERS COMMENTS

VIII. PUBLIC COMMENTS (Three-Minute Presentation)

IX. QUESTIONS - PRESS

X. CLOSED SESSION/ADMINISTRATIVE FUNCTION

- Maryland Annotated Code State Government Article § 10-508(a)(4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State; (7) To consult with counsel to obtain legal advice on a legal matter; and (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

Topic – To consider a proposal for the acquisition of a county real property and its possible use for a private enterprise. A

XI. ADJOURN

The County's Ethics Ordinance (Chapter 1-7.1-8) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.

CONSENT AGENDA DETAIL

BID AWARDS

1. [Purchasing Memo #14-033](#) – RFP 13-097, Water Meters and Automatic Reading System
Award to: Badger Meter, Inc.
Estimated award amount: \$498,317.90 (first year) and \$448,567.90 (each of next four years)
2. [Purchasing Memo #14-036](#) – Full Depth Reclamation of Various Frederick County Roadways
Award to: C. William Hetzer, Inc.
Award amount: \$1,658,160.60

BUDGET TRANSFERS

1. #BT-13-199, Emergency Preparedness, Emergency Management Division
2. #BT-13-200, Sheriff's Office
3. #BT-14-027, Housing and Community Development, Citizens Services Division

CHANGE ORDERS

1. [Construction Change Order No. 33](#) (WCD 1) – Villages of Lake Linganore (Pinehurst) Water and Sewer Improvements – Robert Creighton, Utilities and Solid Waste Management Division
2. [Construction Change Order No. 34](#) (WCD 5) – Villages of Lake Linganore (Pinehurst) Water and Sewer Improvements – Robert Creighton, Utilities and Solid Waste Management Division
3. [Construction Change Order No. 35](#) (WCD 6) – Villages of Lake Linganore (Pinehurst) Water and Sewer Improvements – Robert Creighton, Utilities and Solid Waste Management Division

GRANTS

1. [FY 2014 Emergency](#) Medical Dispatchers Training Grant Application – Chip Jewell, Emergency Management Division
(County Match = \$0; Grant Funding = \$14,831.00)
2. [Request to Apply](#) for a Grant from the Snyder Foundation for Animals – Harold Domer, Animal Control Division
(County Match = \$0; Grant Funding = up to \$10,000.00)